

MINUTES OF THE REGULAR MEETING OF THE CITY OF CHANDLER MUNICIPAL AIRPORT COMMISSION, on Wednesday, January 14, 2009 at 7:00 p.m. at the Chandler Municipal Airport, 2380 South Stinson Way, Chandler, Arizona.

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 7:00 p.m.

A. The following Commission Members answered Roll Call:

Vice-Chair Chelle Daly	Commissioner Richard Parker
Commissioner Schuyler McCorkle	Commissioner Frank Nechvatal
Commissioner Gary DeHoff	Commissioner Stan Olivier

B. Acknowledgement of Audience

VICE-CHAIR CHELLE DALY acknowledged the audience and the following people were recognized:

Mr. John Walkup, Chandler Air Service	Mr. Neil Jones, Quantum Helicopters
Mr. Darrel Downing, Downing Aviation	Mrs. Stacey Nichols, Tower Manager
Mr. Jack Sellers, Resident	

Others Present:

Mr. Dan Cook, Deputy Public Works Director	Mr. Greg Chenoweth, Airport Manager
Mr. Guy Lennon, Airport Management Assistant	
Mrs. Rosenda Contreras, Airport Executive Assistant	
Mr. Doug Whitney, Airport Operations and Maintenance Supervisor	

2. APPROVAL OF MINUTES:

It was MOVED by COMMISSIONER FRANK NECHVATAL and SECONDED by COMMISSIONER STAN OLIVIER that the Meeting Minutes of November 11, 2008 for the CHANDLER MUNICIPAL AIRPORT be approved. MOTION CARRIED UNANIMOUSLY.

3. UNSCHEDULED PUBLIC APPEARANCES:

A. CALL TO PUBLIC

There were no unscheduled public appearances.

4. SCHEDULED PUBLIC APPEARANCES:

A. CALL TO PUBLIC

There were no scheduled public appearances.

5. ACTION AGENDA:

A. FAA Grant No. AIP 03-04-0008-20 for approximately \$555,200 to construct the Airport Perimeter Road.

MR. GREG CHENOWETH presented the FAA Grant No. AIP 03-04-0008-20 for approximately \$555,200 to construct the Airport Perimeter Road. MR. CHENOWETH briefed the Commission on the grant process. This project is to construct a perimeter road, which came as a recommendation from the FAA's Runway Safety Action Team who suggested the road be constructed as a safety manor so fuel trucks do not have to cross on the runway or taxiway surfaces. This project is in the 5 year Capital Improvement Program. This grant represents the federal matching share of 95% of the anticipated project total and the remaining 5% would be shared with the cities Airport operating fund as well as from the ADOT grant staff will seek. Staff recommends the commission pass and forward to Council a recommendation for the City to enter into a new grant agreement with the FAA accepting FAA Grant No. AIP 03-04-0008-20 for approximately \$555,200 to construct the Airport Perimeter Road. COMMISSIONER NECHVATAL asked if the funding coming from ADOT would be deferred. MR. CHENOWETH replied no, ADOT has money reserved. COMMISSIONER RICHARD PARKER questioned if implications would arise if funding from ADOT declined. MR. CHENOWETH replied staff would find the funding which would be no problem. Further discussion ensues about the FAA funding process, use of the perimeter road and when the project would be completed.

IT WAS MOVED by COMMISSIONER DEHOFF and SECONDED by COMMISSIONER NECHVATAL the Commission approve and forward the FAA Grant No. AIP 03-04-0008-20 for approximately \$555,200 to construct the Airport Perimeter Road as presented by MR. CHENOWETH MOTION CARRIED UNANIMOUSLY.

6. BRIEFING ITEMS:

A. Chandler Airport Alliance (CAA) – John Walkup

MR. WALKUP updated the commission on membership status

- i. Share CAA objectives, projects and planning for 2009 with the Airport Commission – MR. WALKUP reported the alliance will meet the second Monday of each month. Board of directors should be in place by the next meeting and will be seeking president, vice-president, treasure and members at large. Several events are underway including the Commemorative Air Force event scheduled for April 17, Chandler High School Booster Club fundraiser, a Cub Scout and a father and sons club event. The alliance is working on several projects including cleaning up the old Ramada area and moving the F-86 airplane from the downtown area to the Airport. MR. WALKUP requested assistance from staff and Commission with advertising and assisting with these projects. MR. DAN COOK advised city staff can help with the F-86 issue. MR. WALKUP commented on several newspaper articles recently published. He advised the alliance would have a committee who will respond to articles written about the Airport. MR. WALKUP requested staff and the Commission review the hangar waiting list. He also commented on a potentially new TSA Law if passed would state new security arrangements for aircrafts that are over 12,500 pounds. Discussion ensued between the Commission, staff and Mr. Walkup regarding hangar issues, the new TSA law and the Ramada project. VICE-CHAIR DALY requested staff follow up regarding the potentially new TSA law and add as a briefing item for the next Commission meeting. She also requested staff follow up on the Ramada project and see when the city will approve the project.

B. Status of AZ Airport Grants

MR. CHENOWETH briefed the Commission on the Status of AZ Airport Grants

MR. CHENOWETH stated staff previously reported ADOT had terminated a number of grants, ADOT has since rescinded their termination. He briefed the Commission on the State Aviation Trust Fund. VICE-CHAIR DALY commented how pleased she is that the storm drain project is back on track and asked for clarification on the deferral date. MR. CHENOWETH replied it does not matter when we do the project and incur the costs the deferral date would be the soonest they could raise the money. For instance, the Apron Construct Aircraft Parking Capacity Project has a deferral time of January 2009 through June 2010, reimbursement would happen in June 2010. COMMISSIONER NECHVATAL questioned if a project is in the budget for fiscal year 2009 would staff want to push it back to 2010. MR. CHENOWETH replied that is one possibility or complete the project and wait to be reimbursed. MR. COOK commented if a project is deferred 18 months by the time the project design is completed, bids are received and construction is completed there may be no deferral time at all. For projects that do not take as long the city would have to pay for the project and wait to be reimbursed. VICE-CHAIR DALY asked what plans the Airport has since ADOT is not accepting new grants for the next two years. MR. CHENOWETH replied through the Capitol Improvement Program, projects that staff was relying on ADOT to fund have or are going to be shifted out a number of years or seek FAA funding.

C. Lease Status

MR. CHENOWETH briefed the Commission on the lease status

- i. RFP's – Southwest Aircraft Charter is currently reviewing the lease, staff hopes to hear an answer soon. Plans for Arizona Pacific will be submitted soon and construction should start in August or November.
- ii. Direct Lease – No change in status, staff is moving forward with several leases for the Airport. COMMISSIONER PARKER questioned the status of MR. MIKE TREGARS project. MR. CHENOWETH replied MR. TREGAR is still very committed to the project but it is taking some time to

submit their paperwork. COMMISSIONER PARKER asked if there is a period given to complete the project. MR. CHENOWETH replied there is no period when trying to develop the lease but there is once the lease is developed and signed.

D. Airport Improvements and Construction Projects

Construction:

- *Light Vault Renovation* – Project back on track due to ADOT rescinding grants. Staff is working with contract administration for bidding.
- *Storm Drain Ph. 2* – Plans being reviewed by the consultant. Once plans are complete, bidding will take place and encumber the funding.

Design and Planning:

- *Airport Noise Study* – Project is moving forward. There was a number of requests from citizens and Commission Members. Staff was assigned to seek funding for the additional items requested, gather the information and work up the amendments that have been given to the city council. Staff hopes the next round of public and advisory meetings will be conducted in February.
- *N. Apron Phase II Design* – Design being work on.
- *Airport Boulevard Design* – Design is moving forward, 60 percent of the designs have been submitted for review.

COMMISSIONER SCHUYLER MCCORKLE and MR. CHENOWETH discussed briefly the updated master plan and economic analysis for the Airport. COMMISSIONER MCCORKLE requested a copy of the economic assessment and master plan for the next meeting.

E. October and November 2008 Financial Activity

MR. CHENOWETH briefed the Commission on the October and November 2008 Financial Activity. He noted reports show a large deficit from prior months but now is moving towards the revenue neutral. Reports also show a drop in the last month but this due to encumbrances that have been planned until the end of the year. The cumulative year balance year to date for the end of October is \$121,783 with an encumbrance of \$93,551. For October, the cumulative balance year to date is negative \$28,232 but with the \$90,000 in encumbrances at the end of November the cumulative balance year to date is negative \$120,195. He noted as the year passes the encumbrance will continue to get smaller because these are expenditures that are already planned through the end of the year. COMMISSIONER NECHVATAL asked when making budget reports does staff use an accrual or cash basis. MR. CHENOWETH responded cash.

F. Air Traffic and Noise Abatement Activity for November and December 2008

MR. GUY LENNON briefed the Commission on the Air Traffic and Noise Abatement for November and December 2008. In November 2008 for the twelfth month period there were 240,779 operations, down slightly compared to last year at this time. November rankings were 50th overall and 15th for GA. 8 noise calls were received, 6 of those were concerned about air craft in the traffic pattern. December 2008 there were 16,819 operations down from last years 20,757. The twelve-month total is 236,841 down from last years 265,549 total. Last year we ranked 50th, this year we are 49th. 8 noise complaints were received. All complaints were in the traffic pattern. 7 complaints were regarding fixed wing and the other was about a low flying hot air balloon. MR. CHENOWETH commented even though operations are down from last year the Airports ranking has improved.

G. Airport Manager Comments

MR. CHENOWETH noted the project for F & G Enterprises has moved forward. Concrete has been poured and steel will be up January 19. He introduced MR. DOUG WHITNEY, Airport Operations and Maintenance Supervisor. He noted issues have risen with The San Tan Apron Project. The pavement has begun to crack and staff will be conducting some major repairs. Staff is researching the different methods to fix the pavement and hope to start repairs in February and March.

7. COMMISSION MEMBERS COMMENTS

COMMISSIONER DEHOFF asked when MR. DAVE OLNEY will present the findings of the Community Outreach Study to the city council. MR. COOK stated after MR. OLNEYS presentation staff received several comments from the Commission and audience members. All felt some of the trends in MR. OLNEYS discussion could have been portrayed more positively. Staff is working with MR. OLNEY before his presentation to the council. He noted MR. OLNEY would no be changing the content of the study but the tone. Due to the changes, no date has been set for the follow up presentation. COMMISSIONER DEHOFF also commented on the recent newspaper articles.

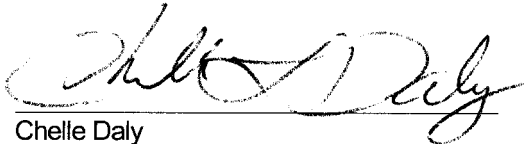
COMMISSIONER MCCORKLE wished all a happy new year. He thanked MR. WALKUP and the alliance for all their hard work. He encouraged everyone to participate in the fire departments new CERT program.

COMMISSIONER OLIVIER commented he is very encouraged by the recent newspaper articles and glad to see they portray the positive in the Airport. He commented on the Sun Lakes community group that will be touring the Airport in February.

VICE-CHAIR DALY welcomed MR. WHITNEY. She thanked MRS. STACEY NICHOLS, Tower Manager for taking time in December to discuss several issues and tour the tower. VICE-CHAIR DALY also commented on the upcoming retreat scheduled for February 7. She stated if any Commissioners would like to add an item to the agenda to please email the information to MR. CHENOWETH no later than January 22.

8. ADJOURNMENT

Noting no other comments from Commissioners, VICE-CHAIR DALY adjourned the meeting. The meeting of the Airport Commission adjourned at 8:25 p.m.



Chelle Daly
Vice-Chair



Greg Chenoweth, Airport Manager
Recording Secretary