

MINUTES OF THE REGULAR MEETING OF THE CITY OF CHANDLER MUNICIPAL AIRPORT COMMISSION, on Wednesday, February 11, 2009 at 7:00 p.m. at the Chandler Municipal Airport, 2380 South Stinson Way, Chandler, Arizona.

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 7:00 p.m.

A. The following Commission Members answered Roll Call:

Chairman David Church	Vice-Chair Chelle Daly
Commissioner Richard Parker	Commissioner Schuyler McCorkle
Commissioner Frank Nechvatal	Commissioner Gary DeHoff
Commissioner Stan Olivier	

B. Acknowledgement of Audience

CHAIRMAN DAVID CHURCH acknowledged the audience and the following people were recognized:

Mr. John Walkup, Chandler Air Service	Mr. Neil Jones, Quantum Helicopters
Mr. Nelson Garrison, Chandler Airport Alliance	Mr. Jeff Farrar, Chandler Airport Alliance
Mr. Dave Olney, Dave Olney and Associates	

Others Present:

Mr. Dan Cook, Deputy Public Works Director	Mr. Greg Chenoweth, Airport Manager
Mr. Guy Lennon, Airport Management Assistant	
Mrs. Rosenda Contreras, Airport Executive Assistant	

2. APPROVAL OF MINUTES:

VICE-CHAIR CHELLE DALY remarked there was a spelling and wording mistake in section 5(a) of the minutes. MR. GREG CHENOWETH advised staff would correct.

It was MOVED by COMMISSIONER STAN OLIVIER and SECONDED by VICE-CHAIR DALY that the Meeting Minutes of January 14, 2009 for the CHANDLER MUNICIPAL AIRPORT be approved as amended. MOTION CARRIED UNANIMOUSLY.

3. UNSCHEDULED PUBLIC APPEARANCES:

A. CALL TO PUBLIC

There were no unscheduled public appearances.

4. SCHEDULED PUBLIC APPEARANCES:

A. CALL TO PUBLIC

There were no scheduled public appearances.

5. ACTION AGENDA:

There were not action items on the agenda.

6. BRIEFING ITEMS:

A. Chandler Airport Alliance (CAA) – John Walkup

MR. JOHN WALKUP updated the commission on membership status

- i. Announcement of CAA officers and future projects – MR. WALKUP reported the alliance met on Monday, February 9. At that time, the alliance reviewed and approved the bylaws and selected the Board of Directors and Officers. He announced and introduced MR. JEFF FARRAR, vice president and MR. NELSON GARRISON, secretary of the alliance. Both MR. FARRAR and MR. GARRISON gave a brief bio about themselves. MR. WALKUP stated he was voted the alliance president. The next alliance meeting is scheduled for March 9, where the alliance will establish several committees. He reminded the Commission about several events and projects the alliance is working on such as The Commemorative Air Force Event, the Cub Scout beautification project

and Chandler High School's casino night. He also stated he has invited MR. ROBERT ERICKSON with the City of Phoenix's Airport Advisory Committee to an alliance meeting to discuss their organizations structure. MR. WALKUP commented on the new stimulus package. He stated if passed, one incentive of the package is that money can be used to pay for 100 percent of airport improvements. He remarked this money could be used on the runway and other Airport improvement projects. MR. DAN COOK replied there are several requirements attached to the stimulus package such as all federal guidelines need to be met, projects needed to be submitted in January and once the package is approved construction needs to start in 90 days. Staff did submit proposals for several Airport projects including the storm drain project and the replacement of hangar doors. Further discussion ensues between staff and the Commission about the stimulus package. COMMISSIONER FRANK NECHVATAL suggested assigning a Commissioner to act as a liaison to the alliance. CHAIRMAN CHURCH requested staff add this as an action agenda item for the next Commission meeting.

B. Briefing on proposed Transportation Security Administration, Large Aircraft Security Program

MR. CHENOWETH briefed the Commission on the proposed Transportation Security Administration, Large Aircraft Security Program

MR. CHENOWETH reported this program will mostly impact operators of aircraft greater than 12,500 pounds. This rule however will affect all reliever airports in the country. Chandler Airport is one of approximately 320 reliever airports. He noted the rule is still in the proposed rule making stage, if passed Chandler will need to do the following: Designate an airport security coordinator, develop a description of law enforcement support that includes a training program for law enforcement personnel and developing a system that maintains records related to their training and activity. The Airport would also have to develop and implement procedures for dealing with Sensitive Security Information (SSI) that is not permitted for general dissemination. Develop and implement procedures for posting public advisories and develop and implement incident management procedures. He commented these are primarily administrative items aside from the law enforcement training. TSA has not planned for any federal funding to implement these policies. This will be an unfunded mandate and at this time staff is unsure what cost if any there will be. Staff will continue to monitor as it moves forward. COMMISSIONER NECHVATAL questioned if the Airport has to develop a training program for law enforcement personnel would law enforcement personal be hired specifically for Airport security. MR. CHENOWETH replied currently the Chandler Police Department patrols the Airport. Officers are trained on what activity to look for and where to go and not to go on the airport. The police department likely would not need additional training unless there is something specific the new rules require. Discussion ensued regarding the new rules and its impact on law enforcement at the Airport. CHAIRMAN CHURCH requested staff add an action agenda item for next months meeting in regards to a safety and security committee. VICE-CHAIR DALY questioned if the new ruling would allow the Airport to gain any income. MR. CHENOWETH responded possibly, staff has looked into this and have considered creating a category that addresses turbine aircraft 12,500 and greater. Further discussion ensues regarding the proposed TSA rule.

C. Lease Status

MR. CHENOWETH briefed the Commission on the lease status

i. RFP's – No change. Southwest Aircraft Charter is still reviewing the lease. COMMISSIONER SCHUYLER MCCORKLE requested staff add an action agenda item for next months meeting pertaining to land leases. MR. CHENOWETH replied staff will add one action item to next month's agenda that looks at all committees. The following committees were suggested: Safety and Security, Land Use and Economic Development and Airport Promotion.

ii. Direct Lease – No change.

D. Airport Improvements and Construction Projects

Construction:

- *Light Vault Renovation* – A pre-bid meeting is scheduled for Thursday, February 19.

- *Storm Drain Ph. 2* – A contract to have plans reviewed is being assembled.

Design and Planning:

- *Airport Noise Study* – The project is moving forward. The next round of public meetings will not be held until at least March. Contracts are in place and consultants are working on the extra data and analysis needed to address comments from the public and the advisory committee.
- *N. Apron Phase II Design* – A contract for the design will be moving forward.
- *Airport Boulevard Design* – 60 percent of the designs have been reviewed and designs are moving forward.

E. December 2008 Financial Activity

MR. CHENOWETH briefed the Commission on the December 2008 Financial Activity. The cumulative balance year to date for the end of December is \$119,200. He commented this is down \$3,00 from last month. This is an improvement and staff continues to move toward the revenue neutral point.

F. Air Traffic and Noise Abatement Activity for January 2008

MR. GUY LENNON briefed the Commission on the Air Traffic and Noise Abatement for January 2008. There were 19,391 operations in January. He noted last year at this time there was 22,367 operations. For the twelve-month period there was 233,865 total operations, down compared to last year at this time. Two noise complaints were received. Both complaints were for air traffic pattern activity. One was for a helicopter and the other a fixed wing aircraft. MR. CHENOWETH commented even though operations are down, the Airport is ranked higher than it was last year at this time.

G. Airport Manager Comments

MR. CHENOWETH noted before next months regular Commission meeting there will be an executive session held at the request of the city attorneys office. The session is in regards to the open meeting law. He also stated tenant meetings will be held on Saturday, February 21 and Monday, February 24 in regards to the proposed rates and fees increases. The tenant meeting will be held before the March Commission meeting so staff can relate any concerns or issues tenants have. Staff will post a public notice for a possible Commissioners quorum.

7. COMMISSION MEMBERS COMMENTS

COMMISSIONER NECHVATAL commented he will not be attending next months Commission meeting. He also passed out a flyer for the upcoming Neighborhoods Arizona Conference scheduled for May 16 in the Sunbird Community. He remarked it might be beneficial for a Commissioner to attend.

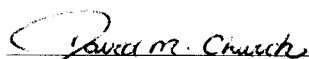
COMMISSIONER OLIVIER stated on February 27, he along with 50 citizens from Sun Lakes would be touring the Airport and the tower. MR. DAVE OLNEY will also give a presentation on the Community Outreach Program. He thanked the Commission for the valuable information learned at the retreat. He also thanked MR. WALKUP for his work with the Chandler Airport Alliance.

COMMISSIONER GARY DEHOFF commented after the retreat he went home and conducted research on other Airports websites around the valley. He handed out information regarding Falcon Field's Airport and some of the their practices including tenant meetings, communication issues, rates, fees, and security issues.


CHAIRMAN CHURCH congratulated the officers selected for the Chandler Airport Alliance and is looking forward to their growth.

8. ADJOURNMENT

Noting no other comments from Commissioners CHAIRMAN CHURCH adjourned the meeting. The meeting of the Airport Commission adjourned at 8:10 p.m.



David Church
Chair



Greg Chenoweth, Airport Manager
Recording Secretary